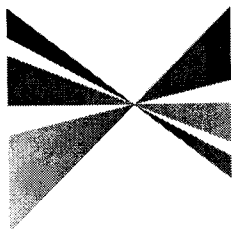


SOUTHERN CALIFORNIA



**ASSOCIATION of
GOVERNMENTS**

Main Office

818 West Seventh Street

12th Floor

Los Angeles, California

90017-3435

t (213) 236-1800

f (213) 236-1825

www.scag.ca.gov

Officers: President: Councilmember Ron Roberts, Temecula • First Vice President: Supervisor Hank Kuiper, Imperial County • Second Vice President: Mayor Toni Young, Port Hueneme • Immediate Past President: Councilmember Bev Perry, Brea
Imperial County: Hank Kuiper, Imperial County • Jo Shields, Brawley

Los Angeles County: Yvonne Brathwaite Burke, Los Angeles County • Zev Yaroslavsky, Los Angeles County • Jim Aldinger, Manhattan Beach • Harry Baldwin, San Gabriel • Paul Bowlen, Cerritos • Tony Cardenas, Los Angeles • Margaret Clark, Rosemead • Gene Daniels, Paramount • Mike Dispenza, Palmdale • Judy Dunlap, Inglewood • Rae Gabelich, Long Beach • Eric Garcetti, Los Angeles • Wendy Greuel, Los Angeles • Frank Gurulé, Cudahy • James Hahn, Los Angeles • Janice Hahn, Los Angeles • Isadore Hall, Compton • Tom LaBonge, Los Angeles • Martin Ludlow, Los Angeles • Keith McCarthy, Downey • Llewellyn Miller, Claremont • Cindy Miskowski, Los Angeles • Paul Nowatka, Torrance • Pam O'Connor, Santa Monica • Alex Padilla, Los Angeles • Bernard Parks, Los Angeles • Jan Perry, Los Angeles • Beatrice Proo, Pico Rivera • Ed Reyes, Los Angeles • Greig Smith, Los Angeles • Dick Stanford, Azusa • Tom Sykes, Walnut • Paul Talbot, Alhambra • Sidney Tyler, Pasadena • Tonia Reyes Uranga, Long Beach • Antonio Villaraigosa, Los Angeles • Dennis Washburn, Calabasas • Jack Weiss, Los Angeles • Bob Yousefian, Glendale • Dennis Zine, Los Angeles

Orange County: Chris Norby, Orange County • Lou Bone, Tustin • Art Brown, Buena Park • Richard Chavez, Anaheim • Debbie Cook, Huntington Beach • Cathryn DeYoung, Laguna Niguel • Richard Dixon, Lake Forest • Alta Duke, La Palma • Bev Perry, Brea • Marilyn Poe, Los Alamitos • Tod Ridgeway, Newport Beach

Riverside County: Marion Ashley, Riverside County • Thomas Buckley, Lake Elsinore • Bonnie Flickinger, Moreno Valley • Ron Loveridge, Riverside • Greg Pettis, Cathedral City • Ron Roberts, Temecula

San Bernardino County: Paul Biane, San Bernardino County • Bill Alexander, Rancho Cucamonga • Edward Burgnon, Town of Apple Valley • Lawrence Dale, Barstow • Lee Ann Garcia, Grand Terrace • Susan Longville, San Bernardino • Gary Ovitt, Ontario • Deborah Robertson, Rialto

Ventura County: Judy Mikels, Ventura County • Glen Becerra, Simi Valley • Carl Morehouse, San Buenaventura • Toni Young, Port Hueneme

Orange County Transportation Authority: Charles Smith, Orange County

Riverside County Transportation Commission: Robin Lowe, Hemet

Ventura County Transportation Commission: Bill Davis, Simi Valley

MEETING OF THE

ADMINISTRATION COMMITTEE

**Thursday, November 4, 2004
9:00 a.m. – 10:15 a.m.**

SCAG Offices

818 W. 7th Street, 12th Floor

**San Bernardino A & B Conference
Rooms**

**Los Angeles, California 90017
213. 236.1800**

Agenda Enclosed

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Deby Salcido at 213.236.1993 or Salcido@scag.ca.gov.

Agendas and Minutes for the Administration Committee are also available at:

www.scag.ca.gov

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. If you require such assistance, please contact SCAG at (213) 236-1868 at least 72 hours in advance of the meeting to enable SCAG to make reasonable arrangements. To request documents related to this document in an alternative format, please contact (213) 236-1868.

ADMINISTRATION COMMITTEE

AGENDA

	<i>PAGE #</i>	<i>TIME</i>
1.0 <u>CALL TO ORDER</u>	Councilmember Dixon, Chair	
2.0 <u>PUBLIC COMMENT PERIOD</u> -- Members of the public desiring to speak on an agenda item, or agenda items not on the agenda, but within the purview of this committee, must notify the Secretary and fill out a speaker's card prior to speaking. A speaker's card must be turned in before the meeting is called to order. Comments will be limited to three minutes. The Chair may limit the total time for comments to twenty (20) minutes.		
3.0 <u>CONSENT CALENDAR</u>		
3.1 <u>Approval Items</u>		
3.1.1 <u>Approval of October 7, 2004 Minutes Attachment</u>	84	
3.1.2 <u>Approval of Contracts Attachment</u>	09	
<ul style="list-style-type: none">• IBI Group• Solimar Research Group		
3.1.3 <u>Approve Proposed Date, Location & Budget for SCAG's 2005 Regional Council Retreat Attachment</u>	14	
3.1.4 <u>Approve Letter of Support for Caltrans Application Attachment</u>	15	
3.2 <u>Receive & File</u>		
3.2.1 <u>Contracts & PO's between \$5,000-\$25,000 Attachment</u>	17	
4.0 <u>ACTION ITEMS</u>		
4.1 <u>FY 2004-2005 OWP Budget Amendment #2 Attachment</u>	50	
Recommended Action: Adopt Resolution 04-456-1 approving FY 2004-2005 OWP Amendment #2		

ADMINISTRATION COMMITTEE

AGENDA

		<i>PAGE #</i>	<i>TIME</i>
4.2	<u>Audit/Best Practices Subcommittee Report</u> Supplemental attachment mailed separately	Councilmember Tyler, Chair 70	5 minutes
	• Annual Financial Statements		
	Recommended Action: Adopt		
5.0	<u>INFORMATION ITEMS</u>		
5.1	<u>Joe Myers, Native American Liaison</u> Attachment	76	15 minutes
5.2	<u>Monthly Financial Report</u> Attachment	Heather Copp, CFO 80	5 minutes
6.0	<u>CFO STAFF REPORT</u>		
7.0	<u>FUTURE AGENDA ITEMS</u>		
	Any committee members or staff desiring to place items on a future agenda may make such request. Comments should be limited to three minutes.		
8.0	<u>ANNOUNCEMENTS</u>		
9.0	<u>ADJOURNMENT</u>		
	This meeting to be adjourned to special Finance Budget Session, directly following Administration Committee business.		45 minutes